

# *Village of Goodfield*

## BOARD MINUTES

### **Regular Board Meeting – November 21, 2019**

Village President Jim Edwards called the regular board meeting to order at 7:00p.m. at the Village Hall. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Nate Sauder, Roger Mullins and Daryl Wilkendorf. Also present: Attorney, Engineer, Public Works Administrator Nohl, Assistant PWA Carr, Clerk, Treasurer and 1 visitors. Absent was Trustee Todd Perry.

**Citizens Request and Input** - None.

#### **Meeting Minutes**

10-17-19 Regular Board Meeting  
10-15-19 Solar Energy Meeting  
10-29-19 Special Board Meeting

Motion was made by Nohl, seconded by Mullins to approve all minutes. Motion passed with a voice vote.

#### **Police Report**

Chief Potts reviewed the Police Reports and asked if there were any questions or concerns. President Edwards thanked Chief Potts for the squad car having more of a presence in the neighborhoods. Chief said new squad car is up and running.

#### **Treasurer's Report**

Motion was made by Ginder, seconded by Nohl to approve the Treasurer's Report as amended to the warrants dated November 21, 2019. Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

#### **Warrants/Accounts Payable**

Motion was made by Ginder, seconded by Nohl to approve the payment of bills as listed on warrants dated:

11-18-19	\$162,756.25
11-15-19	\$ 38,497.59
11-05-19	\$ 4,068.24
11-06-19	\$ 39,517.23

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Sauder yes, Mullins – yes and Wilkendorf – yes.

#### **Transfers**

Motion was made by Sauder, seconded by Mullins to approve the following transfers:

- \$29,155.52 from O&M Checking to General Fund Checking
- \$60,000.00 from General Fund Money Market to General Fund Checking
- \$ 7,653.75 from O&M Money Market to General Fund Checking
- \$65,102.50 from TIF Fund to General Fund Checking
- \$90,000.00 from Bond Repayment Fund to General Fund Checking
- \$11,606.17 from MFT to General Fund Checking

Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

#### **Payment of outstanding invoices upon request of Village Engineer**

There were no outstanding invoices.

**PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT**

**WATER TREATMENT PLANT/DISTRIBUTION SYSTEM**

Still working bugs out. IXOM is going to schedule high flow rate test.

**SEWER TREATMENT PLANT/COLLECTION SYSTEM**

Nothing discussed.

**SANITARY SEWER COLLECTION SYSTEM ISSUES**

Nothing discussed.

**ATTORNEY REPORT**

Attorney Gifford will bring an Ordinance next month to amend the Sexual Harassment Policy. Per statute there has to be an independent review.

**OLD BUSINESS**

**Comprehensive Plan/Mile and a half radius map**

Chairman Mike Carr will check into what the Village can do to help save on cost of the Comprehensive Plan.

**Website Update**

Nate is working on the website.

**Ingress/Egress Easement for Sanitary Sewer Trunk Main**

PWA Nohl will set up a meeting with President Edwards, Trustee Mullins and himself with Andrew Hoerr and Randy Selvey.

**Tax Increment Financing Review**

Nothing discussed.

**Solar Energy Ordinance**

PWA Nohl spoke with Building Inspector Kris Swords and Kris said he would be willing to do the solar inspections. Attorney Gifford brought a draft ordinance. The Board discussed Sec. 10.708 Fines and Penalties. Motion was made by Sauder, seconded by Wilkendorf to approve changes in Sec. 10.708 for fines to be not less than \$100 nor more than \$750. Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Sauder – yes, Mullins yes and Wilkendorf – yes.

Motion was made by Ginder, seconded by Sauder to approve **Solar Energy Ordinance #19-14** as amended above. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Sauder – yes, Mullins yes and Wilkendorf – yes.

**Raymond & Cleveland Street Right of Way**

Engineer Yockey brought an exhibit for Raymond Street Right of Way. PWA Nohl asked for direction from the Board on how to approach land owners . A letter was sent to land owners but he has not received any response. PWA Nohl asked if could offer them anything such as a certain amount of money, is that even a consideration? After discussion it was decided to have Lewis, Yockey & Brown locate with pins and PWA Nohl will locate watermain, then we will re-evaluate.

**Goodfield Crossing Drainage Issue**

Engineer made them extend curb further. Curb looks good, but they still have work to do on the east end of earthen berm.

**Sewer Main Easement – Dr. Merheb & Barn III**

PWA Nohl will call Dr. Merheb to discuss sewer main easement.

**Drainage Issue E Martin Drive**

The Village will continue to watch this area.

**Erosion, Sediment & Storm Water Control Ordinance**

Motion was made by Mullins, seconded by Wilkendorf to approve Ordinance #19-15, amending Chapter 10 of the Village Code and establishing an Erosion, Sediment and Storm Water Control Code. Motion passed with the following roll call vote: Nohl – yes, Ginder - yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

**Tax Increment Finance Update**

**Woodford County**

Attorney Gifford received an email yesterday from the Assistant State’s Attorney asking how the Village will respond to Woodford County’s request for TIF money. Several years Woodford County treated portion of land as TIF when it was not. Attorney Gifford will sit down with Treasurer, Gene Norber and Assistant State’s Attorney to find solution.

**Repeater Antennae on Tower One for Goodfield Fire Dept**

PWA Nohl sent the Agreement to Fire Chief Craig Neal and he was going to present the Agreement to the Eureka – Goodfield Fire Protection Board for approval.

**Amendment to Timberline Mobile Estates Water Service Agreement – Letter of Credit**

Attorney Gifford has called Mr. Rizqallah twice with no answer. Timberline Mobile Estates are current on their obligations. Attorney Gifford will send a letter to Mr. Rizqallah with proof of delivery.

**Ordinance Amending Chapter 13 of the Village Code Respecting Cannabis and Cannabis Business**

Motion was made by Wilkendorf, seconded by Ginder to amend Chapter 13.1705 to read, “not less than \$100 nor more than \$750 and \$250 for the second offence. Also to amend Chapter 13.1003 to read, “A or B” not A of B.

Motion was made by Ginder, seconded by Nohl to approve Ordinance #19-16, an Ordinance amending Chapter 13 of the Village Code respecting Cannabis and Cannabis Business. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Sauder – yes, Mullins yes and Wilkendorf – yes.

**Audit Report**

Auditor Aaron Phillips dropped off bound copies of the Audit for Board Trustees.

**NEW BUSINESS**

**Ordinance Amending Codebook Chapter 3, Sec. 3.109 & 3.21**

Tabled until December Regular Board Meeting.

**Tax Levy & Truth in Taxation**

Motion was made by Mullins, seconded by Nohl to approve Ordinance #19-17, an Ordinance for the levy and assessment of taxes for the current fiscal year. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Sauder – yes, Mullins – yes and Wilkendorf – yes.

**Christmas Gifts for Employees**

Motion was made by Mullins, seconded by Sauder to do Christmas Gifts for employees the same as last year. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Sauder – yes, Mullins yes and Wilkendorf – yes.

**Annual Salary Review – Executive Session 2(C-1) of the Open Meetings Act**

Motion was made by Ginder, seconded by Wilkendorf to enter into Executive Session, under 2 (c-1) of the Open Meetings Act to discuss employee compensation. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Sauder – yes, Mullins - yes and Wilkendorf - yes.

The President and Board of Trustees went into Executive Session at 9:34p.m.

No action was taken in Executive Session.

**Adjourn Executive Session and Reconvene Meeting**

Motion was made by Wilkendorf, seconded by Nohl to adjourn Executive Session and reconvene the Regular Board Meeting. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Sauder – yes, Mullins – yes and Wilkendorf - yes.

Motion was made by Wilkendorf, seconded by Sauder to adopt the wage rate change of 5% increase for the coming year and in an effort to become an even better Village we will implement things like codes of conduct, conflict of interest, performance evaluations, etc. and to set specific goals for each Village employee. President Edwards also stated there will be an Employee Handbook implemented. Motion passed with the following roll call vote: Nohl – abstain, Ginder – yes, Sauder – yes, Mullins – yes and Wilkendorf - yes.

**Nicor Request for Easement**

PWA Nohl received a call from Nicor. They are going to be connecting to gas main by Martin Equipment and extending it to unincorporated Deer Creek. Since the Village bought that small piece of ground by the cell tower Nicor needs an easement from the Village. Engineer Yockey has reviewed the documents and said it was ok to grant easement. Motion was made by Nohl, seconded by Mullins to approve signing the easement. Motion passed with the following roll call vote: Nohl – yes, Ginder - yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

**Drinking Fountain at Park/Possible Community Club Donation**

Someone from the Community Club suggested that the Village get a drinking fountain at the park. The Community Club would be willing to donate money toward a drinking fountain. PWA said prices range from \$800 to \$4100. PWA will do more research and report back next month.

**Board of Appeals Ordinance**

Motion was made by Wilkendorf, seconded by Ginder to approve Ordinance #19-18, an Ordinance amending Chapter 6 of the Village Code. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

**Schedule Committee Meetings**

No committee meetings were scheduled.

**Municipal Calendar**

Completed.

**Other Business**

President Edwards brought up several topics, including:

1. Proposed that the Clerk have the Board Meeting packets available by Monday of the Board Meeting week. Also the Clerk will scan packet and email to

Trustees. The only complication with this is that the agenda does not have to be posted until Tuesday, so there may be some last minute changes.

2. Proposed having the Treasurer create an easier to understand budget document.
  3. Proposed hiring someone part time in the office.
  4. Appointed Trustees Terry Nohl and Roger Mullins to the Board of Appeals.
- Trustee Terry Nohl asked if that would give them liability to be sued personally. Attorney Mike Gifford will check into this.

**Engineer** – None.

**Public Works Administrator** – None.

**Trustees**

**Nohl** – None.

**Ginder** – Auditor discussed implementing controls at the last meeting and was supposed to send a list of the controls to the Village. President Edwards has the list. Matt would like to have a Finance Committee to discuss the controls.

**Perry** – Absent.

**Sauder** – None.

**Mullins** – None.

**Wilkendorf** – Asked questions regarding his role as chairman of the Police Committee.

**Clerk** – None.

**Treasurer** – None.

**Adjournment**

Motion for adjournment was made by Ginder, seconded by Mullins. Meeting adjourned at 9:55p.m.

Respectfully Submitted,

Sheri Martin  
Village Clerk

Approved by the Village Board on \_\_\_\_\_.