

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – October 17, 2019

Village President Jim Edwards called the regular board meeting to order at 7:00p.m. at the Village Hall. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Todd Perry, Roger Mullins and Daryl Wilkendorf. Also present: Attorney, Engineer, Public Works Administrator Nohl, Clerk, Treasurer and 2 visitors.

Absent was: Trustee Nate Sauder

Citizens Request and Input - None.

Meeting Minutes

09-19-19 Regular Board Meeting

10-15-19 Solar Energy Meeting

Motion was made by Mullins, seconded by Wilkendorf to approve the minutes of the 9-19-19 Regular Board Meeting. Motion passed with a voice vote.

10-15-19 Solar Energy Committee Meeting Minutes will be reviewed at the November 21, 2019 Regular Board Meeting.

Police Report

Chief Brad Potts said it was a quiet month and asked for any questions or concerns. None were voiced.

Treasurer's Report

Motion was made by Nohl, seconded by Ginder to approve the Treasurer's Report as amended to the warrants dated October 17, 2019. Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Perry – yes, Mullins - yes and Wilkendorf – yes.

Warrants/Accounts Payable

Motion was made by Ginder, seconded by Mullins to approve the payment of bills as listed on warrants dated:

| | |
|----------|--------------|
| 09-23-19 | \$ 10,517.77 |
| 10-02-19 | \$107,532.92 |
| 10-15-19 | \$ 40,000.00 |

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins - yes, Wilkendorf – yes.

Transfers

Motion was made by Mullins, seconded by Wilkendorf to approve the following transfers:

- \$14,856.98 from O&M Checking to General Fund Checking
- \$40,000.00 from General Fund Money Market to General Fund Checking
- \$ from O&M Checking to O&M Money Market
- \$83,304.05 from MFT Fund to General Fund Checking
- \$ from Bond Repayment Fund to General Fund Checking

Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Perry – yes, Mullins - yes and Wilkendorf – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Still working/tweaking system. Problem with internet connections. IXOM is coming to do high flow rate. PWA Nohl suspects we had a lightning strike at tower 2.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT

Attorney Gifford advised that we amend the committee structure in the code. Village clerk will do the Ordinance Amendment for chapter 3

OLD BUSINESS

Comprehensive Plan/Mile and a half radius map

This has been table until next Spring. Trustee Wilkendorf would like to see a scope of work prior to considering this project for next year's budget.

Website Update

Nothing discussed.

Ingress/Egress Easement for Sanitary Sewer Trunk Main

Nothing discussed.

Tax Increment Financing Review

Nothing discussed.

Solar Energy Code

Attorney Gifford sent Solar Code revisions to the Village. The Solar Energy Committee met on 10-15-19 to review. More revisions will be sent to Attorney Gifford who will then draft the Solar Energy Ordinance.

Attorney Gifford has sent a draft ordinance regarding the Board of Appeals. The ordinance clarifies the Board of Appeals jurisdiction and confirms that it will hear administrative issues, including decisions under the proposed solar and erosion ordinance once adopted.

Raymond & Cleveland Street Right of Way

PWA Nohl sent letter to 3 property owners regarding the Raymond & Cleveland Street Right of Way. He has not had any response from them. He will contact them.

Goodfield Crossing Drainage Issue

Mr. Zimmerman has not begun the work yet.

Sewer Main Easement – Dr. Merheb & Barn III

Nothing discussed.

Drainage Issue E Martin Drive

Samples have been sent to PDC Lab. There were no contaminants. Total suspended solids were high – 280. Engineer Yockey emailed a picture of very murky water at drainage area to Knapp Concrete's engineer who sent email and picture to Knapp Concrete. Knapp Concrete has since seeded the area. We will keep an eye on this.

Erosion, Sediment & Storm Water Control Ordinance

PWA Nohl and Clerk are still working with Engineer Yockey on the permitting process. Engineer Yockey is going to try to simplify the residential permit.

Attorney Gifford has sent a draft ordinance regarding the Board of Appeals. The ordinance clarifies the Board of Appeals jurisdiction and confirms that it will hear administrative issues, including decisions under the proposed solar and erosion ordinance once adopted.

Tax Increment Finance Update

Woodford County

Nothing discussed.

Repeater Antennae on Tower One for Goodfield Fire Dept

Attorney Gifford will draft a damage agreement and release of liability. PWA Nohl will get ahold of Chief Craig Neal, Eureka-Goodfield Fire Protection District, regarding signing the documents so they can put a repeater antennae on tower one.

Amendment to Timberline Mobile Estates Water Service Agreement – Letter of Credit

The Village still has not received a Letter of Credit from Mr. Rizqallah. Attorney will attempt to contact Mr. Rizqallah again.

Ordinance Prohibiting the Sale of Legalized Cannabis/Marijuana

It is the consensus of the Board to ban the sale and social use of cannabis. Attorney Gifford will draft an ordinance for the November Regular Board Meeting. Chief Brad Potts asked Attorney Gifford to conclude in the ordinance a fine so local police can enforce it. It should say no open container in vehicle, it can only be in the original container it was purchased in with the seal intact.

Appointments

President Edwards presented the Committee Assignments. He is working on a list of duties and responsibilities for each committee. Clerk Sheri Martin will prepare an ordinance amendment to update committee list in Codebook.

NEW BUSINESS

Annual Treasurer's Report

A Special Board Meeting will be set on October 29, 2019 to consider the Annual Treasurer's Report.

Audit Report

Aaron Phillips with Phillips, Salmi & Associates, reviewed the Audit Report with the Village President and Board of Trustees. Aaron reported that bank reconciliations look good, financials for General Fund and MFT look good, Water & Sewer fund is a little weak. Aaron informed the Board that some municipalities are getting 2% on reserve money. He recommended we try to get some interest on reserves. Aaron also discussed risks of Organization and recommended some controls to put in place. The Finance Committee will meet to discuss these controls and decide which of these controls will work for the Village. Motion was made by Wilkendorf, seconded by Ginder to accept the Audit Report as presented. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Perry – yes, Mullins yes and Wilkendorf – yes.

Trustee Wilkendorf thanked the auditor for his work. Daryl said he realizes that for small communities separation of duties is hard to achieve. He also encouraged the Village Employees that risk controls are in place for their protection.

Renewal of IL Municipal League Risk Management Insurance for 2020

Motion was made by Nohl, seconded by Mullins to approve the renewal of IL Municipal League Risk Management Insurance for 2020. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Perry – yes, Mullins - yes and Wilkendorf – yes.

Resignation of Board of Appeals Member Loren Kaiser

Loren Kaiser turned in his resignation for the Board of Appeals.

Codebook Change Regarding Cannabis/Marijuana

Attorney Gifford is preparing this ordinance for the November Regular Board Meeting.

Schedule Committee Meetings

Set TIF Joint Review Meeting

Once the TIF Report is completed we will set a TIF Joint Review Meeting.

A Special Board Meeting was set for October 29, 2019 at 7:00pm at the Village Hall to consider the Annual Treasurer’s Report and a street sweeping quote.

A Finance meeting will be set to discuss Audit Controls.

Municipal Calendar

Annual Treasurer’s Report must be filed with the County Clerks by October 31st.

Other Business

None.

Engineer – None.

Public Works Administrator – None.

Trustees

Nohl – None.

Ginder – None.

Perry – Trustee Perry asked how much it would cost to sweep the streets in Oak Valley and Deer Lakes Subdivisions. PWA thought it may cost \$2,000 -\$3,000. After they resurfaced the roads there are a lot of extra rock on them. Josh said they use emulsification and if you sweep it, it knocks rocks off. PWA Nohl will get a price on what it will cost.

Sauder – Absent.

Mullins – None.

Wilkendorf – None.

Clerk – None.

Treasurer – None.

Adjournment

Motion for adjournment was made by Ginder, seconded by Nohl. Meeting adjourned at 8:38p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.