

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – November 16, 2023

Village President called the regular board meeting to order at 7:00p.m. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Roger Mullins, Hank Melton and Terri Kuebler. Also present: Attorney Mike Gifford, Engineer Duane Yockey, PWA Nohl, Clerk Sheri Martin, Treasurer Teresa DeGrave, Emily Zobrist and 3 visitors.

Absent was Trustee Todd Perry.

Pledge of Allegiance was said.

Citizens Request and Input - None.

Meeting Minutes

10-19-23 Regular Board Meeting

11-08-23 Combined Finance & Police Committee Meeting

Motion made by Melton, seconded by Ginder to approve both sets of minutes. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Treasurer's Report

Motion was made by Mullins, seconded by Ginder to approve the Treasurer's Report as amended to the warrants dated November 16, 2023. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Warrants/Accounts Payable

Motion was made by Ginder, seconded by Nohl to approve the payment of bills as listed on warrants dated:

11-15-23	\$140,917.62
10-27-23	\$ 21,007.11

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Transfers

Motion was made by Nohl, seconded by Melton to approve the following transfers:

- \$ 25,771.98 from O&M Money Market to General Fund Checking
- \$ 45,000.00 from General Fund Money Market to General Fund Checking
- \$ 10,000.00 from General Fund Money Market to Building Fund Money Market
- \$ 0.00 from O&M Checking to O&M Money Market
- \$ 10,000.00 from O&M Checking to Pledged Revenue (Bond Pmt)
- \$ 0.00 from TIF Fund to General Fund Checking
- \$ 99,760.25 from Bond Repayment Fund to General Fund Checking
- \$ 2,500.00 from O&M Checking to O&M Depreciation
- \$ 7,300.00 from General Fund Checking to Police Fund
- \$ 5,000.00 from General Fund Checking to Equipment Fund

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing discussed.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT

Attorney will discuss items as they are on the agenda.

VILLAGE PRESIDENT'S REPORT

No Village President report.

OLD BUSINESS

Ingress/Egress Easement for Sanitary Sewer Trunk Main

Nothing new to discuss.

Discussion on proposed revisions to Chapter 6, 7, 8, 11 & 12

Nothing new to discuss.

Comprehensive Plan

Nothing new to discuss. Results are not back yet. Greg Crowe with MSA had a family emergency.

Sewer Treatment Plant response letter to IEPA

The Village still has not heard back from the IEPA.

Design of Phase I of Trunk Sewer

This project has been put on hold.

Discussion and Possible Action Regarding Development of a Goodfield Police Dept.

The Village Board adopted an ordinance to establish MOU to hire Bill Lally as consultant for the Police Department.

Timberline Road Improvements & Right of Way

Attorney Gifford and Engineer Yockey zoomed with Attorney Robert Hall about the Right of Way and Easement on Dr. Merheb's property. Two days ago Attorney Hall let Engineer Yockey know he has not yet been able to meet with Dr. Merheb. Attorney Gifford will contact Attorney Hall again tomorrow. Engineer Yockey suggested an alternate project should be selected in case this one does not work out. Scenic Drive Cul-de-sac was mentioned by Engineer Yockey. This may be put on next months agenda.

Executive Session Pending Immanent Litigation Executive Session 2(c-10) of the

Open Meetings Act

There was no Executive Session. The time for Mr. Clark to appeal or seek reconsideration is past. This matter is done and over.

Vehicle Replacement/Purchase

PWA Nohl found a vehicle from Scott Leman's – 2020 GMC Acadia at a cost of \$26,420.26. Trustee Mullins stated the SUV is need, both Brad Bode and Josh Nohl use their own personal vehicles for work.

Motion was made by Melton, seconded by Mullins to approve the purchase of the 2020 GMC Acadia for \$20,420.26. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Annual Treasurer's Report

Aaron Phillips with Phillips, Salmi & Associates discussed the Annual Treasurer's Report prepared by Treasurer DeGrave. Motion was made by Ginder, seconded by Melton to approve the Annual Treasurer's Report as presented. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Audit Report

Aaron Phillips with Phillips, Salmi & Associates presented the Audit Report for fiscal year April 30, 2022 to May 1, 2023. Motion was made by Melton, seconded by Ginder to approve the audit and financial report. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

NEW BUSINESS

Discussion and Possible Action Regarding Establishing Part-time Police Standards – Ord. 23-09

The Village Board adopted an ordinance to establish a Village Police Department. The State requires another ordinance to establish standards and requirements for part time police officers. Attorney Gifford reviewed the ordinance with the Board.

Motion was made by Ginder, seconded by Nohl to adopt Ordinance #23-09.

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Executive Session - Annual Salary Review – Exec Session 2(c-1) of the Open Meetings Act

Motion was made by Melton, seconded by Kuebler to enter into Executive Session for Annual Salary Review 2(c-1) of the Open Meetings Act. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler - yes.

Board entered into Executive Session at 8:14pm. Clerk and Emily Zobrist left the room. PWA Nohl and Treasurer spoke with the Board for a few minutes and then left the room. Once Annual Salary Review was discussed all returned back to the meeting.

Motion to reconvene and go back into Regular Session was made by Melton, seconded by Nohl. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler - yes. Meeting reconvened at 8:55p.m.

No action was taken in Executive. Session.

Motion was made by Melton, seconded by Ginder to approve payroll increases as discussed in Executive Session. Motion passed with the following roll call vote: Nohl – abstain, Ginder – yes, Mullins – yes, Melton – yes and Kuebler - yes.

Tax Levy Ordinance

Tax Levy will be reviewed and passed at the December Regular Board Meeting.

Christmas Gifts for Employees

Trustee Ginder asked when the last time we changed the amounts of the gifts for employees. It has been a long time. Motion was made by Ginder, seconded by Melton to approve \$125 gift card for full time employees and \$75 for part-time employees.

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Mullins – yes, Melton – yes and Kuebler – no.

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Resolution on Election of IMRF Executive Trustee

Village President Edwards feels there is no need to vote on this.

Set TIF Joint Review Meeting

12-21-23 6:45pm prior to December Board Meeting.

Schedule Committee Meetings

A Combined Finance and Police Committee meeting will be scheduled.

Municipal Calendar

Completed.

Other Business

Engineer – Nothing.

Public Works Administrator – PWA Nohl said someone has spoken to him about a possible business in the Business Park. They asked about incentives the Village may have available. PWA and President Edwards thought it might be good to form an Economic Development Committee. President Edwards said he has also been contacted with this question over the last year.

Trustees

Nohl – Nothing.

Ginder – Nothing.

Perry – Abstain.

Mullins – Nothing.

Melton – Nothing.

Kuebler – Nothing.

Clerk – Nothing.

Treasurer – Treasurer DeGrave informed the Board we are updating LOCIS Software. It will now be cloud based.

Next Board Meeting December 21, 2023.

Adjournment

Motion for adjournment was made by Melton, seconded by Nohl. Meeting adjourned at 9:18p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.