

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – February 16, 2023

President Jim Edwards called the regular board meeting to order at 7:00p.m. Roll call showed the following board members present: Terry Nohl, Todd Perry, Nate Sauder, Roger Mullins and Hank Melton. Also present: Attorney Mike Gifford, Engineer Duane Yockey, Treasurer DeGrave, Clerk Sheri Martin and 3 visitors.

Absent were: Trustee Matt Ginder and PWA Josh Nohl.

Citizens Request and Input

Terri Kuebler, Deer Lakes Drive, asked how to run as a write in at the 2023 Consolidated Election. She was encouraged to call the County Clerk and Clerk Martin will also speak with County Clerk.

Meeting Minutes

1-19-22 Regular Board Meeting

Motion made by Sauder, seconded by Mullins to approve the minutes, as amended. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

1-19-23 TIF Joint Review Meeting

Motion made by Nohl, seconded by Melton to approve the minutes, as amended. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

2-06-23 Water & Sewer Committee Meeting

Motion made by Melton, seconded by Nohl to approve the minutes, as amended. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Police Report

Chief Dan Nelson reviewed the Police Reports.

Treasurer's Report

Motion was made by Mullins, seconded by Sauder to approve the Treasurer's Report as amended to the warrants dated February 16, 2023. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Warrants/Accounts Payable

Motion was made by Sauder, seconded by Melton to approve the payment of bills as listed on warrants dated:

02-16-23	\$ 13,876.45
02-08-23	\$115,179.66
01-23-23	\$ 9,007.41

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Transfers

Motion was made by Sauder, seconded by Mullins to approve the following transfers:

- \$ 8,740.40 from O&M Checking to General Fund Checking
- \$ 40,000.00 from General Fund Money Market to General Fund Checking
- \$ 4,000.00 from General Fund Money Market to Building Fund Money Market
- \$ 0.00 from O&M Checking to O&M Money Market
- \$ 10,000.00 from O&M Checking to Pledged Revenue (Bond Pmt)
- \$166,125.30 from TIF Fund to General Fund Checking
- \$ 0.00 from Bond Repayment Fund to General Fund Checking

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

PWA Nohl was absent.

Engineer Yockey reported under the agenda items.

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing.

ATTORNEY REPORT

Attorney reported that the TIF Settlement Agreements have all been signed and the checks have been mailed.

VILLAGE PRESIDENT'S REPORT

Police Contract ends April 30, 2023. Police Committee needs to meet to begin negotiations.

Deer Creek has said there will be a minimum increase of 44%.

OLD BUSINESS

Ingress/Egress Easement for Sanitary Sewer Trunk Main

The Water & Sewer Committee met on February 6, 2023 to discuss Andrew Hoerr's proposal in response to what the Village had proposed to him regarding ingress/egress Easement for Sanitary Sewer Trunk Main. A couple of employees of Lewis, Yockey & Brown came and looked at the drive/road. The part from Rte 150 to Selvey's is the worst condition. Engineer Yockey is putting together numbers to discuss at the next Water & Sewer Committee meeting. 24" culvert is the Village's responsibility, Engineer Yockey said it looks fine. For the milling on the drive Engineer Yockey said is not appropriate should use crack control fabric. The road from Selvey's to Hoerr's is not in as bad of shape. Andrew Hoerr stipulated in his proposal that Hoerr Construction will do the work. This will be discussed at the next Water & Sewer Meeting and with the Village Attorney. Whether to allow small animals will also be discussed.

Raymond & Cleveland Street Right of Way

Nothing discussed.

Consideration of Right of Way and Dedicated Easement Plat of Martin Drive

Still waiting on Lewis, Yockey and Brown to finish the work.

Discussion on proposed revisions to Chapter 6, 7, 8, 10, 11 & 12

Still waiting on Building Inspector.

Comprehensive Plan

Request for Proposal has been published in the paper. Proposals are due by March 16, 2023 at 5:00p.m. and will be opened at the March 16, 2023 Regular Board Meeting.

Discussion and Possible Action of Potential TIF Settlement

TIF Settlement is completed.

Sewer Treatment Plant response letter to IEPA

Engineer drafted a letter to IEPA for Village to sign. Motion was made by Mullins, seconded by Melton to authorize Village President and Clerk to sign the Sewer Treatment Response letter to IEPA. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Consolidated Election – April 4, 2023

3 Trustee positions – 4 year term and 1 Village President

Design of Phase I of Trunk Sewer

This is almost done except for erosion control. Part of the discussion at Water & Sewer meeting was that we will give Andrew Hoerr a copy of the plans so he can give the Village an estimated budgetary cost as to what it would take to do the work on a T & M basis with a not to exceed number. At that time it may be worth sending plans into EPA for permit.

Ordinance re: loitering and vagrancy

Chief Lally and Attorney Gifford were working on this. Attorney will call Chief Nelson to discuss.

Title Searches on E Robinson Street/Easement Issues

These are easements for storm sewers. Last month it was discussed there is no easement between lot 3 & 4 in Heinold Subdivision, Section One. PWA Nohl has sent letter to residents to ask if they would be willing to grant easement. On the south side there are easements but they are not specific to where the sewer is. PWA Nohl is going to tie in where the storm sewer is so a survey crew can be sent out.

Executive Session for Pending Immanent Litigation Executive Session 2(c-11) of the Open Meetings Act & Executive Session 2 (c) (5) of the Open Meetings Act to discuss purchase or lease of Real Property

Motion was made by Sauder, seconded by Mullins to go into Executive Session for both 2(c-11) for Pending Immanent Litigation and 2(C-5) Purchase or lease of Real Property.

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes-no, Mullins – yes and Melton – yes.

Board entered into Executive Session at 7:48pm.

Motion to reconvene and go back into Regular Session was made by Nohl, seconded by Sauder. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

No action was taken in Exec. Session.

Motion was made by Melton, seconded by Mullins to approve the Norfolk Southern lease which states rent will be \$300 per year, effective May 1, 2023. Also on each anniversary of the Adjustment Date, the rent will be increased on a compound basis by any positive,

year-over-year percentage change in the Consumer Price Index for All Urban Consumers U.S. City Average.

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Polling Place

Dawn Kupfer, Woodford County Clerk, called and said Montgomery Township is willing to store all equipment for elections. The April Consolidated Election will still be at the Fire House. First election to be at the Village Hall will be Primary in March 2024.

Motion was made by Nohl, seconded by Perry to allow the polling place to be at the Village Hall, providing Montgomery Township is willing to store, set up and take down equipment. Motion passed with the following roll call vote: Nohl – yes, Perry –yes, Sauder – yes, Mullins – yes and Melton – yes.

Executive Session 2(c-1) of the Open Meetings Act to discuss the employment of a specific employee of the public body

There was no Executive Session 2(c-1) Employment of a specific employee of the public body.

NEW BUSINESS

Discussion and Possible Action for Approval of Preparation of IDOT Permit regarding Hoerr Easement

In the Water & Sewer committee meeting for Hoerr Proposal for easement he indicated it would be Village’s responsibility to improve the access off of 150. He proposed 8” of asphalt but Engineer thinks 8” concrete on approach is better than 8” of asphalt.

Motion was made by Nohl, seconded by Mullins to authorize Engineer Yockey to prepare IDOT permit application for access off of Rte. 150 – Hoerr Easement.

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Sauder – yes, Mullins – yes and Melton – yes.

Treasurer Replacement

Treasurer DeGrave is retiring and the Village needs to find a replacement. We will advertise in local papers for a part time position. Some of the requirements for this position would be financial records preparation, tax preparation, and ability to learn Clerk’s position. Trustee Mullins said an Ad Hoc committee was set up at a previous meeting to discuss this.

Police Contract

A Police Committee Meeting will be set to discuss Police Contract.

Final TIF Distribution

Treasurer DeGrave advised there are TIF Funds left to use. These funds could be used for the Geo tubes for the sewer plant. Treasurer talked to Gene Norber and Brad Cole with the Municipal League and we have one payment on State Bank of Graymont \$47,187.50 and TIF Funds can also be used to pay this.

Code Change to Building Permit Process

Tabled.

Norfolk Southern Lease

Discussed in Executive Session.

Schedule Committee Meetings

Ad Hoc, Water & Sewer and Police Committees will set meetings.

Municipal Calendar

Completed.

Other Business

Engineer – A letter will need to be sent to Dr. Merheb to inform him we will need access through his property.

Public Works Administrator – Absent.

Trustees

Nohl – None.

Ginder – Absent.

Perry – None.

Sauder – None.

Mullins – None.

Melton – None.

Clerk – Clerk will be on vacation February 24 – March 7th.

Treasurer – None.

Next Regular Board Meeting March 16, 2023.

Adjournment

Meeting adjourned at 8:05p.m. Approved by all in a voice vote.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.