

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – January 18, 2024

Treasurer DeGrave called the regular board meeting to order at 7:00p.m. Roll call showed the following board members present: Terry Nohl, Todd Perry, Roger Mullins, Hank Melton and Terri Kuebler. Also present: Attorney Mike Gifford, Engineer Duane Yockey, PWA Nohl, Treasurer Teresa DeGrave, Emily Zobrist and 2 visitors. Absent were Trustee Matt Ginder and Clerk Sheri Martin.

Discussion and possible action regarding electing an Acting President

Since Jim Edwards's resignation was effective 1-1-24 the Board will need to either elect an Acting President or a President Pro Tem for each meeting. An Acting President would fill the Village President position until the next Consolidated Election – April 2025 (approximately 16 months) and at that time they could run for Village President for a 2 year unexpired term. Any other eligible resident would also be able to run for a 2 year unexpired term.

Trustee Perry stated he thinks we should elect a President Pro Tem for this meeting and then have a committee meeting to discuss who could be elected as Acting President. Attorney Gifford said in the event of a vacancy the Village Board shall appoint one of its members as acting president to serve until the vacancy is filled at a regular or special election as provided by law. PWA Nohl asked if a Trustee is elected do they lose their position as Trustee? Mike answered. An Acting President becomes in effect the President so they can break ties and can theoretically appoint someone as a Village President can but they would lose their vote as trustee until there is someone elected into that spot.

Motion made by Perry, seconded by Melton to elect Trustee Roger Mullins as President Pro Tem for tonight's meeting. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

A Special Board meeting can be called by the President or 3 Village Board members. A Special Board meeting will be set to discuss acting president. Attorney Gifford looked into whether it can be done in Executive Session and said it can be done. Attorney encouraged Board members not to discuss who will be acting president amongst each other.

Pledge of Allegiance was said.

Citizens Request and Input - None.

Meeting Minutes

12-14-24 Regular Board Meeting

Motion made by Melton, seconded by Perry to approve the minutes. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

12-14-24 TIF Joint Review Meeting

Motion made by Melton, seconded by Perry to approve the minutes. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

01-11-24 Police Committee Meeting

Motion made by Melton, seconded by Perry to approve the minutes. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Treasurer’s Report

Motion was made by Nohl, seconded by Melton to approve the Treasurer’s Report as amended to the warrants dated January 18, 2024. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

As directed in the December Board meeting, Treasurer Teresa DeGrave has transferred \$1,876,096.69 to Illinois Funds from the following accounts:

General Fund Money Market	\$750,000.00
Bond Fund	\$323,589.82
Building Fund	\$354,172.02
MFT	\$227,219.91
Water & Sewer Depreciation	\$110,286.47
General Fund Police	\$ 65,788.26
General Fund Equipment	\$ 45,040.23

Warrants/Accounts Payable

Motion was made by Melton, seconded by Perry to approve the payment of bills as listed on warrants dated:

12-29-23	\$ 7,588.01
01-15-24	\$34,163.59

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Transfers

Motion was made by Nohl, seconded by Perry to approve the following transfers:

- \$ 25,924.96 from O&M Checking to General Fund Checking
- \$ from General Fund Money Market to General Fund Checking
- \$ 5,000.00 from General Fund Money Market to Building Fund Money Market
- \$ 40,000.00 from O&M Checking to O&M Money Market
- \$ 10,000.00 from O&M Checking to Pledged Revenue (Bond Pmt)
- \$ 0.00 from TIF Fund to General Fund Checking
- \$ 0.00 from Bond Repayment Fund to General Fund Checking
- \$ 2,500.00 from O&M Checking to O&M Depreciation
- \$ 7,300.00 from General Fund Checking to Police Fund
- \$ 5,000.00 from General Fund Checking to Equipment Fund

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

PWA NOHL

The main PLC (computer) went out at the water plant. It has been replaced and reprogrammed.

Since Christmas public works has had over 20 grinder pump calls due to the cold weather. PWA would like to schedule a water and sewer committee meeting to discuss these and how to move forward with this.

ENGINEER YOCKEY

Addressed issues under agenda topics.

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing discussed.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT

Attorney will discuss items as we go through agenda.

VILLAGE PRESIDENT'S REPORT

None.

OLD BUSINESS

Ingress/Egress Easement for Sanitary Sewer Trunk Main

Nothing new. PWA is trying to get ahold of railroad.

Discussion on proposed revisions to Chapter 6, 7, 8, 11 & 12

Once we hear the results of the Comprehensive Plan PWA Nohl would like to schedule a Code Review Meeting for Chapter 8.

Comprehensive Plan

There is combined Planning Commission and Special Board Meeting on 1-25-24 to hear the survey results from the Comprehensive Plan.

Sewer Treatment Plant response letter to IEPA

No response from IEPA yet. Leave this item on agenda. PWA Nohl gave Engineer Yockey information about sludge taken out. Sludge has been kept on site. Next phase sludge will be more desirable for farmers to take.

Discussion and Possible Action Regarding Development of a Goodfield Police Dept.

Police Committee minutes were distributed. Police Chairman reviewed the minutes. The committee fully agreed that the steps should be made for a start up as only a part time police department with the ability to grow as needed. Looking for a place to have a police station. A possibility is on Martin Drive. Police Chairman Perry handed out a proposed startup costs for part time police department – total cost is \$46,286.00. Also a proposed budget for part time Police Department – total cost \$113,466.39, revenues are projected at \$17,910.00 so final cost of purchase minus revenues is \$95,556.39. Any grants for equipment would help offset costs. Total cost with start-up and budget would be \$160,000 for the first year. New Fiscal year begins May 1st the Village will have \$88,000 in the police account and \$30,000 for police from tax levy which gets us close to the \$113, 466.39. We will continue to put money in the police fund.

Bill Lally showed a slide show of a possible location for the Police Department at 12 Legacy Drive on the right side of the building. Bill also showed how the inside of the building would possibly look.

Timberline Road Improvements & Right of Way

Attorney Gifford, Engineer Yockey, PWA Nohl met with Dr. Merheb, his attorney, assistant Wendy and Tony from IDOT – who is a friend of Dr. Merheb who is consulting on what is needed and what is not. As far as the requested Right of Way for Timberline Road to do improvements and put the box culvert in we don't think they will reject the Right of Way. Tony wanted some elevations to figure out if it is really necessary for an easement. The Village is asking for a permanent 15 foot easement for construction and maintenance and future water main continuing after that. They seem to think easement wasn't necessary. They were willing to talk about temporary construction easement. They set up some items they want the village engineer to do first. Engineer Yockey said the Village has Build IL Funds to use on a bondable project. The project has to be appropriated by this summer and built by next summer or we will lose the funds. This project qualifies as a bondable project and Engineer feels the work needs to be done. The box culvert is not in good shape and the road should be widened to make safer and the road improved. We will need Right of Way from Dr. Merheb, Kuntz and Steidinger. Cost estimate for this project is \$250,000 - \$300,000. PWA Nohl and Engineer Yockey would like to schedule a Streets and Alleys Committee meeting to discuss what project is appropriate. Other projects were discussed – Robinson Street by the Grade school where the buses go off the road on gravel one thought is to put additional pavement on the end of Robinson Street so buses wouldn't go off pavement and perhaps put in parking at the same time. Another possibility is some improvements on Harrison Street. This all needs to be discussed in the committee meeting.

Motion was made by Nohl, seconded by Melton to authorize Lewis, Yockey & Brown to do Right of Way Plats on Timberline Road for Dr. Merheb and Kuntz and proposed profile and cross sections of Timberline Road and required legal work. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Melton – yes and Kuebler – yes.

Scenic Drive Cul-de-sac

This project is an alternate if we do not do the Timberline Road Improvement & Right of Way. Cost estimate is \$100,000. PWA Nohl talked to the land owner and he is willing to allow the Village to put in the cul-de-sac if we also put a cul-de-sac on the end of Mustang Trail and then build a sidewalk between the two and a fence.

Mackinaw River Watershed

Nothing discussed. This can be removed from the agenda.

NEW BUSINESS

Annexation of land North of Campground – Steidinger

They need to file annexation petition and plat to clerk and then clerk distributes it to the Planning Commission and Board of Appeals for their consideration. The proposed zoning is the 8-10 lots along the northern strip of existing campground is R4 but the remaining approximately 30 acres they want to bring in as R2. The agreement that was made with Village attorney and engineer was that they were going to dedicate some Right of Way and easement around Timberline Road boundary. It would have butted in with the piece that would be Kuntz and Merheb Right of Way. Plat shows dedicated Right of Way around annexed area, but does not include the west area. The Village would like this Right of Way for the road adjacent to what they have already annexed in.

IL Rural Water Conference – February 20-22

Motion was made by Melton, seconded by Nohl to approve Josh Nohl and Mike Carr to attend IL Rural Water Conference in Effingham on February 20-22nd. Motion passed with the following roll call vote: Nohl – yes, Perry- yes, Mullins – yes, Melton – yes and Kuebler – yes.

Schedule Committee Meetings

Special Board Meeting, Streets & Alleys meeting and Police Committee meetings will be set as soon as possible.

Municipal Calendar

Completed.

Other Business

Engineer – None.

Public Works Administrator – None.

Trustees

Nohl – None.

Ginder – None.

Perry – None.

Mullins – None.

Melton – None.

Kuebler – None.

Clerk – Absent.

Treasurer – None.

Next Board Meeting February 15, 2024.

Adjournment

Motion for adjournment was made by Nohl, seconded by Perry. Meeting adjourned at 9:15p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.