

# *Village of Goodfield*

## **BOARD MINUTES**

### **Regular Board Meeting – October 17, 2024**

Clerk Sheri Martin called the regular board meeting to order at 7:03p.m. Roll call showed the following board members present: Terry Nohl, Todd Perry, Roger Mullins and Terri Kuebler. Also present: Attorney Mike Gifford, Engineer Dave Brown, Assistant PWA Mike Carr, Clerk Sheri Martin, Treasurer Emily Zobrist, Aaron Phillips, Teresa DeGrave and no visitors. Absent were President Hank Melton, Trustee Matt Ginder and PWA Josh Nohl.

Motion was made by Kuebler, seconded by Perry to appoint Trustee Roger Mullins as President Pro Tem. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler - yes.

#### **Pledge of Allegiance was said.**

**Citizens Request and Input** - None.

#### **Police Report**

Chief Bill Lally reviewed the Police Report. He is now operating out of the Police Department; it is about 80% finished. Axon installed camera in squad car and received 2 body cameras. Also received 2 Taser 10's. Bill has started patrolling on Tuesday and Saturday nights.

#### **Meeting Minutes**

09-19-24 Regular Board Meeting

10-01-24 Special Board Meeting

Motion made by Nohl, seconded by Perry to approve both sets of minutes. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

#### **Treasurer's Report**

Motion was made by Nohl, seconded by Perry to approve the Treasurer's Report as amended to the warrants dated October 17, 2024. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

#### **Warrants/Accounts Payable**

Motion was made by Mullins, seconded by Perry to approve the payment of bills as listed on warrants dated:

10-16-24	\$90,136.34
10-14-24	\$ 8,272.84
10-02-24	\$ 2,737.84
10-02-24	\$ 51,440.53

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes, Kuebler – yes.

#### **Transfers**

Motion was made by Mullins, seconded by Nohl to approve the following transfers:

- \$128,018.05 from O&M Checking to General Fund Checking
- \$ 0.00 from General Fund Money Market to General Fund Checking
- \$ 4,000.00 from General Fund Money Market to Building Fund Money Market
- \$ 0.00 from O&M Checking to O&M Money Market
- \$ 10,000.00 from O&M Money Market to Bond Repayment Fund

- \$ 0.00 from TIF Fund to General Fund Checking
- \$ 0.00 from Bond Repayment Fund to General Fund Checking
- \$ 2,500.00 from O&M Money Market to O&M Depreciation Fund
- \$ 7,300.00 from General Fund Checking to Police Fund
- \$ 5,000.00 from General Fund Money Market to Equipment Depreciation Fund

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

**Payment of outstanding invoices upon request of Village Engineer**

There were no outstanding invoices.

**PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT**

Assistant Public Works Administrator Mike Carr reported that the dredging at the lagoon is finished for this year.

Engineer Dave Brown had no report.

**WATER TREATMENT PLANT/DISTRIBUTION SYSTEM**

Nothing discussed.

**SEWER TREATMENT PLANT/COLLECTION SYSTEM**

Nothing discussed.

**SANITARY SEWER COLLECTION SYSTEM ISSUES**

Nothing discussed.

**ATTORNEY REPORT**

Attorney Gifford reported that the campground sale is done. Also discussed was a letter sent to the campground clarifying the Village’s position regarding the campground, because the phrase “Park model” is not referenced in the Village Code, the Village states that there are currently two units in the campground that have been referred to as park models. They have been in the campground 30 years or more. One unit is on lots 14, 15 & 16, the other is on lot 80. Except for the open building permit, which we’ve discussed before, these units are acceptable to the Village and are considered conforming. Going forward the Village will agree to use the definition of Recreational Vehicle in the Illinois Campground Licensing and Recreational Area Act at 210 ILCS 95/2(j), and if a unit fits that definition, it will be acceptable in the campground.

**VILLAGE PRESIDENT’S REPORT** – None.

**OLD BUSINESS**

**Ingress/Egress Easement for Sanitary Sewer Trunk Main**

Nothing discussed.

**Discussion on proposed revisions to Village Code**

Clerk Sheri Martin said PWA Nohl asked her to send the different zoning codes we have collected from other towns to all of the Trustees to review prior to setting a Village Code Review meeting.

**Discussion and Possible Action Regarding Development of a Goodfield Police Dept.**

Chief Lally discussed the possibility of reporting city ordinance violations electronically. Attorney Gifford said if we do this the Board would have to adopt a record retention policy. Mike also suggests we clean up code before starting to enforce ordinance violations. No action was taken.

**Timberline Road Improvements & Right of Way**

Nothing discussed.

**West Robinson Street Improvement**

Nothing discussed.

**Donation for New Playground Equipment at Park**

Rubber for the playground has been ordered.

**2025 Consolidated Election**

Petitions can be circulating now. Filing period is November 12-18, 2024.

Anyone interested in getting petitions please contact Clerk Sheri Martin.

**Guard rail – Deer Lakes Drive**

Assistant PWA Carr said Hoerr Construction will do pot holing to see where the water main is. Engineer Dave Brown confirmed the Village does have 60' right of way.

**NEW BUSINESS**

**Audit Report**

Aaron Phillips with Phillips, Salmi & Associates presented the Audit Report for fiscal year April 30, 2023 to May 1, 2024. Motion was made by Melton, seconded by Ginder to approve the audit and financial report. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Aaron said the transitional accounting went very well between Teresa DeGrave retiring and Emily Zobrist taking over as Treasurer.

**Annual Treasurer's Report**

Motion made by Mullins, seconded by Nohl to approve the Annual Treasurer's Report.

Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

**Renewal of IL Municipal League Risk Management Insurance for 2025**

Motion made by Nohl, seconded by Mullins to approve IMLRMA Insurance Renewal for 2025. Motion passed with the following roll call vote: Nohl – yes, Perry – yes, Mullins – yes and Kuebler – yes.

**Schedule Committee Meetings**

No committee meetings were scheduled.

**Municipal Calendar**

Completed.

**Other Business**

Engineer – David informed the Board that Tazwood Industrial Park construction is coming along nicely in construction, they poured concrete street (DMI Court). They still have aggregate shoulder to install, ditch grading to do, along with other items. Street barricades are up until compression strength breaks are done on the concrete cylinders to determine if we are going to be able to open the street. David talked to Bill Dietrich regarding the Final Plat and certificates. Dietrich will be getting those to the Village for review. Mike Gifford will need to review also. The Final Plat needs to go the Planning Commission, once they make a recommendation it will go to the Village Board.

Also discussed were surety bonds, inspection and final acceptance. Engineer David Brown will call PWA Josh Nohl.

**Public Works Administrator** - Absent.

**Trustees**

**Nohl** – None.

**Ginder** – Absent.

**Perry** – None.

**Mullins** – None.

**Kuebler** – Terri said she got an email, supposedly from Hank, wanting her to pay money. This is a scam.

**Clerk** – None.

**Treasurer** – None.

President Pro Tem Roger Mullins told Engineer David Brown we are sorry for the loss of Engineer Duane Yockey. Duane had been with the Village for close to 40 years and served the Village very well. He will definitely be missed.

Roger also thanked Teresa DeGrave for serving as Treasurer of the Village for 26 years and wished her a happy retirement from all.

**Next Board Meeting November 21, 2024.**

**Adjournment**

Motion for adjournment was made by Kuebler, seconded by Perry. Meeting adjourned at 8:11p.m.

Respectfully Submitted,

Sheri Martin  
Village Clerk

Approved by the Village Board on \_\_\_\_\_.