

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – March 21, 2024

President Hank Melton called the regular board meeting to order at 7:00p.m. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Todd Perry, Roger Mullins, and Terri Kuebler. Also present: Attorney Mike Gifford, Engineer Duane Yockey, Assistant PWA Mike Carr, Clerk Sheri Martin, Emily Zobrist and 1 visitor.

Absent were Public Works Administrator Josh Nohl and Treasurer Teresa DeGrave.

Pledge of Allegiance was said.

Citizens Request and Input - None.

Meeting Minutes

02-15-24 Regular Board Meeting

03-11-24 Combined Planning Commission and Special Board Meeting

01-25-24 Combined Planning Commission and Special Board Meeting

Motion made by Ginder, seconded by Mullins to approve all three sets of minutes. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Treasurer's Report

Motion was made by Mullins, seconded by Ginder to approve the Treasurer's Report as amended to the warrants dated March 21, 2024. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Warrants/Accounts Payable

Motion was made by Mullins, seconded by Nohl to approve the payment of bills as listed on warrants dated:

02-21-24	\$ 5,993.810
03-06-24	\$ 33,133.04
03-18-24	\$ 48,218.61

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Transfers

Motion was made by Nohl, seconded by Mullins to approve the following transfers:

- \$ 35,249.50 from O&M Checking to General Fund Checking
- \$ 0.00 from General Fund Money Market to General Fund Checking
- \$ 0.00 from General Fund Money Market to Building Fund Money Market
- \$ 0.00 from O&M Checking to O&M Money Market
- \$ 0.00 from O&M Checking to Pledged Revenue (Bond Pmt)
- \$ 0.00 from TIF Fund to General Fund Checking
- \$ 0.00 from Bond Repayment Fund to General Fund Checking
- \$ 0.00 from O&M Checking to O&M Depreciation
- \$ 0.00 from General Fund Checking to Police Fund
- \$ 0.00 from General Fund Checking to Equipment Fund

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

No report.

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing discussed.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT

No report.

VILLAGE PRESIDENT'S REPORT

No report.

OLD BUSINESS

Ingress/Egress Easement for Sanitary Sewer Trunk Main

No changes.

Discussion on proposed revisions to Village Code

Nothing discussed.

Comprehensive Plan

Comprehensive Plan Community Meeting is April 16, 2024 at 6:00pm at the Goodfield Grade School. There was much discussion on how to get the word out so we could get the residents to attend. Some of the ideas were to put a notice on the water bill, postcard or one page newsletter sent out, yard signs, ask the Bank if they could put it on their sign or handout notices to their patrons, ask the school to send a note home with students. Also discussed was setting up an email blast so in the future we can send information to residents. Motion was made by Perry, seconded by Mullins to spend not to exceed \$500 to get the word out for the Community meeting. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Sewer Treatment Plant response letter to IEPA

Plan of Action was sent back to EPA. This item will be taken off the agenda.

Discussion and Possible Action Regarding Development of a Goodfield Police Dept.

Bill Lally was contacted by Russ Wiegand asking if the Village is going to proceed. Terry Nohl talked to Russ Wiegand and he said if the Village wants the space we need to get it rented or we will lose it. The Village is going to need a lease with build out provisions. Attorney Gifford will work on this and will check on special use of premises. Clerk Sheri Martin will call the Municipal League to make sure the building would be covered under IML as a lease and not owned by the Village. We also need to find out if it has to be ADA approve before signing for the build out, Attorney Gifford will also check on this. Bill Lally will check with State Records Management, draw up a contract with Woodford County Sheriff and talk to the person running MCU-training department.

The Village will need to pick out what patch, vehicle striping and uniforms for the department.

Timberline Road Improvements & Right of Way

Engineer Yockey said we received title work for Merheb and Kuntz and will proceed with right of way. Still waiting for Steidinger. He was supposed to originally in the plat of annexation extend up toward the culvert toward Barn III and show right of way and easement even though it's not directly adjacent to the annexation piece. When it came back they had skipped that, when Attorney brought it up their first question was who is paying for the additional survey and plat work. Attorney Gifford will reach out to Attorney Justin Stoller, Mr. Steidinger's attorney.

Annexation of land North of Campground – Steidinger

This was discussed under Timberline Road Improvements & Right of Way.

West Robinson Street Improvement

Engineer Yockey and Attorney Gifford are preparing documents for the improvement.

NEW BUSINESS

IL Funds – Update on IL Funds Transfers

Emily Zobrist told the Board funds have been transferred to IL Funds. The Bond Repayment Fund, Building Fund, Water & Sewer Depreciation Fund, Police Fund and General Fund Equipment have been zeroed out at Goodfield State Bank. Treasurer DeGrave asked that the Board also approve to MFT Funds to be directly deposited to IL Funds. Motion was made by Ginder, seconded by Nohl to close the accounts at Goodfield State Bank and to authorize direct deposit of MFT Funds. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes, Kuebler – yes.

Class A Liquor License Renewal Request from Freedom Oil

Motion made by Mullins, seconded by Perry to approve Class A Liquor License renewal for Freedom Oil for one year, commencing May 1, 2024 to April 30, 2025. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Class B Liquor License Renewal Request from Barn III

Motion made by Ginder, seconded by Perry to approve Class B Liquor License renewal for Barn III for one year, commencing May 1, 2024 to April 30, 2025. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

West Robinson Street/S Birkey Street Right of Way

Engineer Yockey said per request at last month's meeting site was topo'd and title work done on church property. Jim Hartman, Church Trustee said they are agreeable to giving right of way. Motion made by Nohl, seconded by Ginder to approve Engineer Yockey to prepare Right of Way Plats and Attorney Gifford to prepare documents for Right of Way Easement, Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Recycling

The Village received a 30-day notification of the discontinuation of ADDWC recycling services. In an attempt to have two of their recycling trailers repaired it was discovered that they are irreparable, unsafe, and will soon not be road worthy. The last trailer will be taken out on March 15th. The Board would like PWA Nohl to get prices on other recycling. Assistant PWA Mike Carr mentioned Deer Creek teamed up with Deer Creek

township and splits the recycling cost. PWA Nohl should check with Montgomery Township to see if they would be interested in sharing the recycling cost.

Street Drive Through

Engineer Yockey drove the streets yesterday with Public Works. The Village does not need a street program this year but does need to budget for spray coating and crack sealing.

Schedule Committee Meetings

A Police Committee Meeting will be set for April 11, 2024 at 7:00p.m.

There will be a Finance Committee Meeting in May, before the Board Meeting.

Municipal Calendar

Completed.

Other Business

Engineer – None.

Public Works Administrator – Absent.

Trustees

Nohl – None.

Ginder – None.

Perry – None.

Mullins – Mullins asked about the Comprehensive Plan land use plat. Is it zoning? It is not zoning it is strictly land use.

Kuebler – Terri reminded everyone there is a County Board Public Hearing on March 26th at 6:00pm regarding RV parking at the trailer park.

Clerk – None.

Treasurer/Emily – Emily worked as an election judge on March 19th. They now have new equipment which is much smaller to store. Because the township building has mold issues she asked if the Village could possibly store the equipment here at Village Hall.

President Hank Melton thanked the Public Works department for setting up and tearing down for the election.

Next Board Meeting April 18, 2024.

Adjournment

Motion for adjournment was made by Ginder, seconded by Mullins. Meeting adjourned at 8:20p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.