

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – May 23, 2024

President Hank Melton called the regular board meeting to order at 7:00p.m. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Todd Perry, Roger Mullins and Terri Kuebler. Also present: Attorney Mike Gifford, PWA Josh Nohl, Clerk Sheri Martin, Treasurer Emily Zobrist and 2 visitors.

Absent was Engineer Duane Yockey.

Pledge of Allegiance was said.

Citizens Request and Input - None.

Meeting Minutes

04-18-24 Regular Board Meeting

05-16-24 Police Committee Meeting

Motion made by Nohl, seconded by Mullins to approve both sets of minutes. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

05-20-24 Public Hearing - New Castle Bible Church Special Use

These minutes will be approved by the Board of Appeals.

Treasurer's Report

Motion was made by Ginder, seconded by Mullins to approve the Treasurer's Report as amended to the warrants dated May 23, 2024. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Warrants/Accounts Payable

Motion was made by Mullins, seconded by Ginder to approve the payment of bills as listed on warrants dated:

05-07-24	\$ 33,785.43
05-07-24	\$ 16,228.38
05-22-24	\$ 43,522.49

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Transfers

Motion was made by Mullins, seconded by Ginder to approve the following transfers:

- \$ 15,777.97 from O&M Checking to General Fund Checking
- \$ 50,000.00 from General Fund Money Market to General Fund Checking
- \$ 0.00 from General Fund Money Market to Building Fund Money Market
- \$ 20,000.00 from O&M Checking to O&M Money Market
- \$ 0.00 from O&M Checking to Pledged Revenue (Bond Pmt)
- \$ 0.00 from TIF Fund to General Fund Checking
- \$ 0.00 from Bond Repayment Fund to General Fund Checking
- \$ 0.00 from O&M Checking to O&M Depreciation
- \$ 0.00 from General Fund Checking to Police Fund
- \$ 0.00 from General Fund Checking to Equipment Fund

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Treasurer said all the regular transfers are still on hold (Building Fund Money Market, Bond Payment, Police Fund and Equipment Fund) until we get all the numbers switched over at IL Funds. Treasurer is in the process of getting her name on everything instead of Teresa's and then the account numbers changed. Everything has to be physical paperwork back and forth.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

PWA Nohl informed the Board the IL Department of Labor stopped and did a random inspection on the Street Department. There were a couple of things they cited us for, exit sign on the rear of the building and we didn't have our MSDS safety sheets posted. We just have to get our HazCom protocol. It has to be with the MSDS so we're revising that so we can get it all together. It has to be available for anybody that comes into the building.

Public Works started the GEO tubes layout and design at the sewer treatment plant.

Public Works has not gotten to pickle ball court yet. Hope to get it in late summer.

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing discussed.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT – None.

VILLAGE PRESIDENT'S REPORT – None.

OLD BUSINESS

Ingress/Egress Easement for Sanitary Sewer Trunk Main

Nothing new discussed.

Discussion on proposed revisions to Village Code

PWA Nohl said he is still working on Chapter 8. Josh would appreciate if any Trustees would get copies of Chapter 8 and make recommendations. Attorney Gifford stated you might want to consider some sort of a Special board meeting or public hearing on some of the policy issues because right now for example your RII zoning is very restrictive and anti multi -family When they were going to build that apartment complex by Dollar General they had to jump through hoops to get changes on it because of the land requirements and the building height requirements and all sorts of stuff. Before you really put pen to paper with details you probably need to sit down and talk about what does Goodfield want do? Do we want to have this kind of a restrictive RII RIII type zoning? He also asked, do we want stronger screening/buffers for industrial – how about requirements for where industrial joins up to residential?

Comprehensive Plan

Planning Chairman Mike Carr contacted Greg Crowe. Greg received input from Chance Knapp. He updated that on the map. Final step is for Planning Commission and Special Board to meet to approve final Comprehensive Plan.

Discussion and Possible Action Regarding Development of a Goodfield Police Dept.

Just had a Police Committee Meeting on May 16, 2024. Office space was discussed. Lease requirements: 5 year renewable, CPI +2 increase in rent, 1st right of refusal if he sells the building, outside work – entrance being ADA compliant – Village pays 50%/ and Wiegand pays 50%, inside work Village pays for, Utilities are paid by Wiegand (water & electricity). Wiegand is responsible for all upkeep and maintenance – snow plowing and making the place assessable. Attorney Gifford said with all the escalator requirements the only thing the Village has to do the first 3 months is pay rent. The ongoing obligations don't start until the Village takes possession. There will be a cap on when work must be done. Either party can get out of lease with a 90 day notice. Attorney said the Board could approve Village President to sign lease as soon as it's ready. Effective date is date approved by the Village Board. LYB sent a plat to make outside concrete handicap accessible. Some details have to be hammered out.

Motion was made by Perry, seconded by Ginder to authorize Village President to finish the lease negotiations and present final agreement to the Board to vote on. A Special Board Meeting may be called to accomplish this. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes. Attorney will send Wiegand lease tomorrow.

Pay rate and spending authority for Chief Lally was discussed. Motion was made by Ginder, seconded by Perry to approve Chief Lally's start up budget for the police as amended and also to establish Chief Lally's ongoing spending authority at up to \$5,000/month. Pay rate is \$26/hour. Interior build out and exterior work will be paid out of General Fund. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes. Chief Lally said before spending money he would speak with Village President or Police Chairman.

Timberline Road Improvements & Right of Way

Village still needs Right of Way from Dr. Merheb at some point.

Annexation of land North of Campground – Steidinger

Attorney Gifford spoke with Justin Stoller, Steidinger's attorney regarding the annexation documents. Engineer Yockey found some inconsistencies in the way the plats were identified for the preannexation agreement, typographical errors. Stoller will correct and update the documents. Duane will review these tomorrow. Public Hearing is scheduled for May 30, 2024 at 6:00p.m. at Goodfield State Bank basement.

West Robinson Street Improvement

Engineer Yockey has completed the design on this project.

Motion made by Ginder, seconded by Perry to authorize Village President and Clerk to sign documents. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

West Robinson Street / S Birkey Street Right of Way

Nothing discussed.

Facebook Page – Bulletin Style – Information Only

This was discussed and tabled in a Police/Ethics Committee Meeting. Another Police Ethics Committee will be set.

ADA Compliance for perspective Police Department

This was already discussed under Development of a Goodfield Police Department.

Donation for New Playground Equipment at Park

We need to find a chairman for the Park Committee. We will put Creation of Citizen Park Advisory Committee on June 20th Regular Board Meeting agenda. Attorney Gifford will draft an amendment to Section 3.109 and remove Park Advisory.

NEW BUSINESS

Appointments

Tabled.

Appointment and Swearing in of Bill Lally

Chief Lally took the Oath of Office. Treasurer asked about pay rate for the chief and asked about time keeping. Chief's hourly pay will be \$26.00/hour. Time keeping can be worked out between Treasurer and Chief.

Police Department Lease

Already discussed.

CMS Health Insurance Renewal

Motion made by Ginder, seconded by Nohl to approve CMS Health Insurance Renewal. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

New Castle Bible Church Special Use Request

There was a Public Hearing on the Special Use Request by New Castle to operate a part time thrift store out of the old Baptist Church. BOA made recommendation to the Village Board to approve the Special Use. Motion made by Mullins, seconded by Ginder to approve the Special Use permit for New Castle. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Budget & Appropriations Ordinance

Finance Chairman Matt Ginder said Treasurer Emily Zobrist did a wonderful job pulling the budget numbers together. The appropriations are always increased over the budget amount in case we need it.

Total General Fund Summary of Funds 1,348,449.42

Amendments to the Appropriation Ordinance:

01-00-999.6 & 01-00-999.7 Should both be General Fund, not Police.

Total police would be \$236,100.

01-21-428.2 ADA Compliance \$7,000 move to General Fund.(appropriated \$7,875)

Facility builds out for Police Dept. 01-21-428.1 move to General Fund.

Total police \$212,225.00

Total appropriations for General Fund \$1,499,474.42

Total Budget \$2,139,562.42

Total Appropriations \$2,503,034.42

Chairman Ginder did an overview:

cash end of April \$2,953,119.65

Revenues \$1,746,660.00

Budgeted expenditures of \$2,139,562.42

Over the course of the year if that were to all take place we will have drawn down on cash by about \$400,000. We don't always spend what we budget.

Motion made by Mullins, seconded by Ginder to approve the budget and appropriations ordinance as amended. Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Perry – yes, Mullins – yes and Kuebler – yes.

Treasurer Zobrist will recheck the amended amounts on the budget and appropriations and if needed will re-present it to the Board in June.

Check Village Code to see if we were supposed to be increasing water rates every year.

Schedule Committee Meetings

Code Review Committee meeting PWA Nohl will get some dates and have Clerk send out.

Police/Ethics Committee Meeting to discuss Facebook page we will get some dates and send out.

Municipal Calendar

Completed.

Other Business

Engineer – Absent.

Public Works Administrator – None.

Trustees

Nohl – None.

Ginder – None.

Perry – None.

Mullins – None.

Kuebler – None.

Clerk – None.

Treasurer – None.

Next Board Meeting June 20, 2024.

Adjournment

Motion for adjournment was made by Ginder, seconded by Perry. Meeting adjourned at 9:19p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.