

Village of Goodfield

BOARD MINUTES

Regular Board Meeting – April 16, 2020

Village President Jim Edwards called the regular board meeting to order at 7:00p.m. via Zoom. Roll call showed the following board members present: Terry Nohl, Matt Ginder, Nate Sauder, Roger Mullins and Daryl Wilkendorf. Also present: Attorney Mike Gifford, Public Works Administrator Nohl, Treasurer, Clerk and Chief Potts. There were no visitors. Absent were: Trustee Todd Perry and Engineer Duane Yockey.

President Edwards informed all that until the Stay at Home Order is lifted all Village Board Meetings will be conducted electronically with video and audio public access available pursuant to the Governor's Executive Orders 2020-07 and 2020-18. Regular Board Meetings are held the 3rd Thursday of every month at 7:00p.m. Anyone wishing to attend via Zoom should go to <https://zoom.us/j/96625617416> and follow the prompts to join meeting. If you would like to call into the meeting dial 1-312-626-6799 and follow the prompts on the phone (Meeting ID 96625617416).

Citizens Request and Input - None.

Meeting Minutes

02-20-20 Regular Board Meeting

03-19-20 Regular Board Meeting

Motion was made by Mullins, seconded by Nohl to approve the minutes, as amended. Motion passed with a voice vote.

Police Report

Chief Potts reported that the Police Dept. had low hours in Goodfield because of a large event in Deer Creek the beginning of the month. Since Governor Pritzger's Stay at Home Order calls have dropped off. Chief Potts did receive a complaint regarding Timberline Campground. Officers could get a cease and desist order asking them to stop having people stay there. Camping is not essential. Brad Potts talked with State's Attorney Greg Minger and he will be of no assistance because he has said he will not uphold Governor Pritzger's order. He also checked with IL State Police and they do not want to get involved. Trustee Nohl suggested a wait and see approach, have officers on the look out and make their presence known at the campground.

Treasurer's Report

Motion was made by Ginder, seconded by Sauder to approve the Treasurer's Report as amended to the warrants dated April 16, 2020. Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

Treasurer DeGrave is going to be doing a direct deposit payroll. Asked all employees to fill out Payroll Direct Deposit form and get it back to her as soon as possible.

Treasurer informed Board there was a vendor that had a check stolen out of their mailbox, the situation has been rectified.

Warrants/Accounts Payable

Motion was made by Nohl, seconded by Wilkendorf to approve the payment of bills as listed on warrants dated:

03-23-20 \$ 4,127.78

04-09-20 \$44,084.59

04/15/20 \$ 1,733.00 Paid electronically to Howard and Howard Attorneys

Motion passed with the following roll call vote: Nohl – yes, Ginder – yes, Sauder - yes, Mullins – yes and Wilkendorf – yes.

Transfers

Motion was made by Sauder, seconded by Wilkendorf to approve the following transfers:

- \$ 1,796.76 from O&M Checking to General Fund Checking
- \$20,000.00 from General Fund Money Market to General Fund Checking
- \$26,335.28 from O&M Money Market to General Fund Checking
- \$ from TIF Fund to General Fund Checking
- \$ from Bond Repayment Fund to General Fund Checking

Motion passed with the following roll call vote: Nohl – yes, Ginder-yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

Payment of outstanding invoices upon request of Village Engineer

There were no outstanding invoices.

PUBLIC WORKS ADMINISTRATOR/VILLAGE ENGINEER REPORT

PWA Nohl told the Board right now there are no major projects going on. Public works is maintaining systems and spring clean-up jobs.

WATER TREATMENT PLANT/DISTRIBUTION SYSTEM

Nothing discussed.

SEWER TREATMENT PLANT/COLLECTION SYSTEM

Nothing discussed.

SANITARY SEWER COLLECTION SYSTEM ISSUES

Nothing discussed.

ATTORNEY REPORT

Attorney Gifford sent a draft letter to PWA Mullins regarding possible easements with Dr. Merheb.

VILLAGE PRESIDENT’S REPORT

President Edwards gave the following report:

I have been busy the last 2-3 weeks attempting to get to all of the 52 businesses in the area to offer help and guidance through the government maze of grants and loans for small businesses. I have been able to talk to all but a few of them and all have been getting daily updates that we receive from the Federal Government, State Government and County Government. I started sending out this information and thankfully Josh took it over. We have had 3 businesses apply and secure Payroll Production Program Loans which may be forgiven in 8 weeks if certain conditions are met.

The other program we are involved in is the Downstate Small Business Stabilization Program. This program is a loan at very small interest that the business owner must apply for through their local government. We currently have two businesses that have applied. Their applications have been forwarded to the County and there will be a public meeting on April 23rd and then the County Board meeting where the Board will review, approve and send the applications to the Illinois DCEO for review and decision.

It is a very different world we live in today, what was important a month or two ago is almost irrelevant now. We have been blessed with a multitude of small businesses and I would hate to

lose any of them. They are the life blood of the community and I feel very strongly that we must do whatever we can to help them get through the struggle they are confronted with.

OLD BUSINESS

Comprehensive Plan/Mile and a half radius map

a. Cost Planning – 2020 Budget

This has been referred to Finance Committee.

Ingress/Egress Easement for Sanitary Sewer Trunk Main

Tabled.

Raymond & Cleveland Street Right of Way

Tabled.

Goodfield Crossing Drainage Issue

Tabled.

Sewer Main Easement – Dr. Merheb & Barn III

Tabled.

Drainage Issue E Martin Drive

Tabled.

Amendment to Timberline Mobile Estates Water Service Agreement – Letter of Credit

Referred to Attorney Gifford.

Drinking Fountain at Park/Possible Community Club Donation

Tabled.

Digital Sign Guidelines

Attorney Gifford commented that we did not have anything about churches on our guidelines. He said you cannot discriminate either all churches or no churches. This was discussed and it was decided to allow church information to be displayed for churches within Goodfield. Ethics Chairman will call a meeting if the use becomes fragrant. Also discussed was that recognitions such as a school team winning a tournament – which would have less time required to post. Ethics Chairman Wilkendorf will make a few of these changes and present it at the next Board Meeting.

Park Mowing

Trustee Wilkendorf pointed out some discrepancies with Eagle Enterprise proposal and the motion made at the February Meeting to approve a three year contract. Attorney Gifford will contact Eagle Enterprises and then draw up a contract to be reviewed at the March Regular Board Meeting.

NEW BUSINESS

Class A Liquor License Renewal Request from Freedom Oil

Motion was made by Nohl, seconded by Sauder to approve the renewal of a Class A Liquor License for Freedom Oil for \$750.00. License will commence on May 1, 2020 and expire on April 30, 2020. Motion passed with the following roll call vote: Nohl – yes, Ginder yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

Class B Liquor License Renewal Request from Barn III

Abby Reel, Barn III owner, spoke with President Edwards and asked that because of being shut down by the Governor's Executive Order if she could write a \$500 check to the Village for the Liquor License renewal fee and have the Village hold the check until she re-opens to do business again. Attorney Gifford advised not to hold the check and to

approve the renewal upon payment of the \$500 fee in Village Code 16.106 then license can be issued by Village President and Clerk at the time she re-opens. Motion was made by Ginder, seconded by Nohl to approve the Class B Liquor License renewal for Barn II for \$500.00 upon payment of the \$500 fee in Village Code 16.106 then license can be issued by Village President and Clerk at the time Barn III re-opens.

2020 Street Repair Drive Through

PWA Nohl reported that Streets & Alleys Chairman Terry Nohl completed the 2020 street drive through. Last year the Village did a large MFT project. There are no projects planned for this year besides crack sealing and spray patching streets.

Police Contract

Motion was made by Wilkendorf, seconded by Ginder to approve the Police Contract as presented. Cost for 2020-2021 will be \$7,000/month, a decrease of \$400/month from last year. Motion passed with the following roll call vote: Nohl – yes, Ginder - yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

Appointments

Motion was made by Sauder, seconded by Wilkendorf to approve appointment as presented. Motion passed with the following roll call vote: Nohl – yes, Ginder - yes, Sauder – yes, Mullins - yes and Wilkendorf – yes.

CMS Health Insurance Renewal

Tabled.

Compensation and Benefits Packet Standard

President Edwards and PWA Nohl will make changes to the form and then send to Ethics Committee.

New Employee Full Time Position

PWA Nohl has interviewed and made an offer for a full time position for Public Works employee. Waiting to receive a response on whether or not he will accept the position.

IDOT Documentation Review – MFT January 17 to December 19

The IDOT Documentation Review was presented to the President and Board of Trustee and will be filed.

Schedule Committee Meetings

No committee meetings scheduled at this time.

PWA Nohl and Treasurer will get final budget document to Finance Chairman Matt Ginder in the next few days, then Matt will call a Finance Committee Meeting.

Municipal Calendar

Completed.

Other Business

Engineer – Absent.

Public Works Administrator – None.

Trustees

Nohl – None.

Ginder – None.

Perry – Absent.

Sauder – None.

Mullins – None.

Wilkendorf – None.

Clerk – None.

Treasurer – None.

Adjournment

Motion for adjournment was made by Ginder, seconded by Sauder. Meeting adjourned at 8:17p.m.

Respectfully Submitted,

Sheri Martin
Village Clerk

Approved by the Village Board on _____.